

## Withdrawal Scenarios – PG Cert in Human Potential for the Digital Economy

Fees Charged	Grade Awarded	Re-enrol into another intake
<b>If a student has paid fees over \$500, and withdraws from the programme or course Start Date, up to 8 days after the Start Date.</b>		
10% of fees paid or \$500, whichever is lesser deducted, and remaining amount refunded	No record of enrolment, withdrawn from full programme	The student is able to re-enrol into another/later intake.
<b>If a student withdraws within the 10% Date or one calendar month (whichever is earlier) of the start date of the courses in the programme.</b>		
\$520.00 + GST charged if a completely enrolled student <b>attended</b> any session	No record of enrolment, withdrawn from full programme	The student is able to re-enrol into another/later intake with full tuition fees charged. May apply for scholarship again at the discretion of the General Manager.
<b>No show</b>		
\$0 charged if <b>no session attended</b> – classed as ‘No Show’	No record of enrolment, withdrawn from full programme	The student is able to re-enrol into another/later intake with full tuition fees charged. May apply for scholarship again at the discretion of the General Manager.
<b>If a student withdraws after the 10% Date but within the 75% Date of the programme</b>		
\$5200 + GST charged	‘W’ grade for all courses	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into. Cannot apply for scholarship/discount again.
<b>If a student withdraws after the 75% Date of the programme</b>		
\$5200 + GST charged	‘DNC’ Did Not Complete grade for any incomplete courses	The student is able to re-enrol into another/later intake. Only charged for the courses re-enrolling into. Cannot apply for scholarship/discount again.
<b>If a student attempts but fails the programme</b>		
\$5200 + GST charged	Fail grade	The student is able to re-enrol into another/later intake. Only charged for



		the courses re-enrolling into. Cannot apply for scholarship/discount again.
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**If TML voluntarily ceases a Course or Courses, there is a Voluntary closure by TML, or a Course Closure Event**

Any Fees paid for any remaining incomplete courses will be fully refunded	Completed courses would be graded, incomplete would show 'No record of enrolment'	The student is able to re-enrol into another/later intake if offered. Only charged for the courses re-enrolling into.
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